



## **JOB DESCRIPTION FOR GO GLOBAL VOLUNTEERS**

International programs assistance

As a member of the International office at the YMCA Madrid- Spain, your main tasks will be to assist the different programs such as:

- Summer camps in Spain – Y Camps

Here is a brief description of each program and the specific tasks to be completed:

### **Summer camps in Spain**

A summer camp in Spain is a lot like the ones in the United States. It is also an English immersion program, but we emphasize not only on improving English levels, but also on, the YMCA values, developing self-confidence, resourcefulness, self-sufficiency to make decisions and to take part of a community. The kids will live in a cabin, grouped by age and gender. All the activities are developed in English, and most of them seek to internalize the YMCA values and a healthy physical effort.

Your specific responsibilities will be:

-Pre-Camp

In the 2<sup>nd</sup> fortnight of April, you will receive information about the planning of the English program contents at the camp. With this information, you can prepare some activities, projects for the camp.

After your arrival in Madrid, it will be a meeting with all the English team, for revise the planning, material, etc.

-At camp:

You will have the responsibility of teach English to a group of Spanish children, every morning. You will participate in activities at the dinning room, in the afternoon and at night with the rest of the counsellors and the children, etc.

-Post-camp:

To evaluate the program after it has been developed, and make recommendations for upcoming ones.

**Accommodations:**

The ACJ-YMCA Spain will offer room and board with host families in Madrid and in the cities of the activities. After the camp, you will spend two more days at a family home in Madrid.



## EMERGENCY CONTACT INFORMATION

The mission of the International YMCA is to serve YMCA members and communities through values-based programs that have positive local and global impact, that enhance understanding of the world, and that enable people to work together toward peace and justice.

YMCA Go Global provides opportunities for young people to share their talents, interests and culture with another country, while at the same time providing opportunities to learn about the programs, culture, language, and community of the host country. The following contact information is relevant to your service trip abroad. Please keep in a safe place.

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Host Site Address:	Spain YMCAs Santa Engracia 17 – 4º 28010 Madrid - Spain
Contact in Host Country:	Angel Ballesteros José Luís Rodríguez <a href="mailto:aballesteros@ymca.es">aballesteros@ymca.es</a> <a href="mailto:jrodriguez@ymca.es">jrodriguez@ymca.es</a>
Telephone at Host Site:	(34) 91 319 21 26 National Office Spain YMCA Teléfono móvil de Ángel Ballesteros (34) 669 749 519 Teléfono móvil de José Luís Rodríguez (34)639 343 651 (91) 700 08 65 (Fax)
Go Global Office:	International YMCA 5 West 63 <sup>rd</sup> Street, 2 <sup>nd</sup> Floor New York, NY 10023 (212)-727-8800 Ext 4334
	<b>United States Embassy of Spain</b> Calle Serrano 75 Madrid España Tel: (34) 91 587 22 00 Fax: (34) 91 587 23 03 <a href="http://usembassy.gov/">http://usembassy.gov/</a>

## VII. Itinerary

Please provide a sample itinerary of a two-week experience in your country. We understand the initial itinerary may vary from the final itinerary, but we would like to get an idea of what the program will look like.

### PRELIMINARY NOTES:

Since accommodation is going to be at a camp. Schedule of breakfast, lunch and dinners must be punctually respected.

Activities at camp have been designed for Spanish kids. American guests are welcomed and encouraged to participate and interact with local teens to learn about Spanish culture and life.

Camp Organization and activities are directed by Spanish counselors carefully selected. For your safety, respect their directors.

## Spain Packing List

Dear Participant,

I hope you are excited about Go Global Spring Break in Spain. To ensure a safe and enjoyable time in Madrid, it is recommended that you pack the following items for your trip:

**PASSPORT** and you should have 3 copies. Two for you to keep in separate places in your luggage and 1 for YMCA. You can make copies here before departure.

**Spending Money**—Madrid is cheap for Spain and is still considerably less expensive than the US or Canada. Traveler's checks are recommended, and credit card. Money will be easy to exchange and ATMs should be fairly easy to come by, but you may want to tell your bank that you will be abroad so that you can access funds internationally.

### **Clothes:**

- Check the weather and bring clothes accordingly.
- Tee shirts that can get dirty from working with kids
- Shorts, skirts, jeans or pants
- Nicer clothes to tour around the town and to go out to dinner
- Comfortable shoes
- Please avoid clothes that are tight, revealing, short or with obscene words as we represent the NY YMCA.
- Sweatshirt or light coat
- The YMCA has a gym so bring workout clothes if you want.
- Sleeping bag

Toiletries—shampoo, soap, etc. bug spray-pump not aerosol (in your checked luggage only), Lots of sunscreen (high SPF)

Camera/film, batteries, journal, A few family/friend photos to show kids

Meal bars/granola bars or little snacks that are well packed (especially for the vegetarians)

**In your carry on:**

- Any medication you regularly take in its original packaging.
- A change of clothes (at least undies).
- All liquids must be UNDER 3 ounces
- Something warm for the plane

**Over the counter medication is up to you, but I recommend:**

- Headache meds
- Anti-itch cream
- Pepto or Imodium- we don't expect water/food problems but better safe than sorry.
- Band-Aids
- Wipes to use incase there is no TP
- Antibacterial gel

**Please don't bring:**

Weapons, pocket knives etc., alcohol and expensive electronics that will make you stand out as a tourist (including iPods and computers), expensive or personally valuable jewelry

Attached is the final itinerary. People always over pack, but remember this is a short trip to a warm climate and you will probably have a souvenir to bring home so keep it LIGHT.

Best regards,