

2008 Direct Placement/ Returning Staff Application Part A

(Host Site)

Host Site Information: (COMPLETE IN CAPITALS ONLY)

Site Name:

Name of Director/Supervisor:

Winter Address: (No P.O. Box)

Summer Address: (No P.O. Box)

City: State: Zip Code:

City: State: Zip Code:

Telephone:

Fax:

Telephone:

Fax:

Emergency phone:

Emergency Phone:

Email Address:

Website Address:

Job Offer Confirmation:

Applicant's Full Name:

What Position will this applicant fill? (Support staff applicants MUST be students)

Date applicant begins job?

(This will be the start date of J-1 visa)

(Note: J-1 visa is limited to a May 1st Start date for summer positions)

Month Day Year

Date applicant ends job?

(This will be the end date of J-1 visa)

Month Day Year

Salary (please include a total for the period working):

\$

Total tips: \$

Bonus: \$

Meals provided? Yes No If yes, total value of meals for period of employment:

\$

Accommodations provided? Yes No If yes, total value of lodging for period of employment:

List the value of any other kind of compensation monetary or otherwise and explain:

List the grand total for all compensation:

\$

List minimum wage for your state:

\$

Why is your site requesting this return or direct placement? (Please state clearly that this applicant is not taking the place of, or performing a job which could be filled by a first year staff American.)

Face to Face Interview Confirmation:

Who conducted the face to face interview & title?

Date of interview: / /

Name of Company/Organization/University:

Address:

Phone: E-mail Address:

Why do you believe this applicant wants to participate in this program?

Why do you feel this applicant would or would not be a good candidate for this program?

English Comprehension: ___ Native Speaker ___ Excellent ___ Good ___ Fair ___ Poor
English Speaking Ability: ___ Native Speaker ___ Excellent ___ Good ___ Fair ___ Poor

Relationship of interviewer to host site:

If host site does not personally know the applicant, who provided the referral?