

## 2011 Application Instructions

Your ICCP application form serves two purposes. First, it is your application to become a part of the YMCA's International Camp Counselor Program; therefore, it is your opportunity to convince ICCP that you have the maturity, responsibility, and appropriate motivation to fully participate on a cultural exchange program.

Secondly, this form serves as a job application for a position at a U.S. summer camp. Concise, well-thought out answers; accurate assessment of experience and appropriate supporting documents all play an important role in convincing a camp director that you will be an asset to the summer staff.

The information on your application is used to prepare your visa documents. Please make sure the information is accurate.

### **Personal Information:**

Please fill in your complete name, gender, city of birth, country of birth, resident of, citizen of, date of birth and age as they appear on your passport. The information you provide will appear on your visa document; mistakes are costly! Reprints of the DS-2019 form (visa document) will be issued at a fee.

Please select the earliest date of availability between May 1st and June 20<sup>th</sup>

Note: **you must be available to work for a minimum of 10 weeks.** Preference is given to applicants who can arrive early and/or stay until the end of August. ICCP will notify applicants of their actual arrival date and their duties.

### **Contact Information:**

Please use an address, telephone number, e-mail and SKYPE address that are current as an ICCP staff and camp directors will be contacting you between the months of December and June (be prepared to do your best at all times). **DO NOT USE A POST OFFICE BOX.** If any of your contact information changes, please inform your overseas partner immediately.

**Note: Camp directors may check your Facebook and other social networking accounts.**

### **Passport Picture:**

Your picture tells a camp director a lot about you. Don't forget to SMILE!

### **Skills:**

Do not be modest; do be honest. Select those skills that you are strongest in. Most camp directors are looking for participants that can teach activities. Check the appropriate boxes, and list all current certifications (*Proof you have taken and passed a course or training*). **Select your top 5 skills (highest to lowest); you must describe your experience in a minimum of 100 words or more.** When describing your skills, please include details such as, how long you have been practicing the skill; perhaps you have been a member of a club or you have teaching

experience etc. Detailed information helps camp directors make faster hiring decisions! Be prepared to discuss these top skills with the Overseas Partner during your interview.

**Camp & Job Preference for Camp Counselors:**

Please check all types of camps you are willing to accept. Note that all camps are resident except for Day Camps. This means that you will live on the camp premises. Camp directors look for highly flexible individuals motivated to work with **diverse population groups (underprivileged, religious, mentally and physically challenged adults or children campers)**. Applicants, who include specialized camps in their selection, broaden their possibilities for placement.

**Support staff applicants: (Office, Kitchen, Maintenance, etc)**

Support Staff will be placed at any Camp/Host Site. Please note that you must be a student (on the official school break) to apply for a support staff position. You must complete the Proof of Student Status Form and have it signed and stamped by your university. A **student ID is not acceptable**. Maintenance staff will be expected to clean toilets in most camps. If you are hired as a Driver you must bring your driver's license to USA.

**Summer Camp / Leadership:**

Describe your experience working with children, how you will share your culture and what leadership/volunteer positions you have held. Camp directors will use these sections to learn more about you and your personality. Camp Directors are more frequently referring to applicants' Facebook and other social networking pages.

**Education:**

Accurately describe your education or employment status.

**Personal Attributes / Personal Values / Personal Background:**

This section gives you a chance to talk about yourself and your values. Answer every question. Qualities may include: sociable, mature, trustworthy, responsible, hardworking. Please indicate your denomination, Christian, Catholic, Jewish, other.

**Interview Report:**

THE LOCAL OVERSEAS PARTNER WILL COMPLETE THE INTERVIEW REPORT. Be prepared to discuss your top skills during your interview.

**The following documents must be submitted in English or with translation**

**References:**

All ICCP applicants must submit two references from university professors, religious/community leaders or employers. References from family members, relatives, colleagues or friends are NOT ACCEPTABLE.

**Health History:**

Please complete the Participants Section and then take it to a licensed physician who must complete the rest of this report. Applications missing the health history report will not be accepted. Please indicate physical illness or conditions, which may affect your participation at camp, any allergies or special dietary needs.

**Agreement:**

Please read the agreement very carefully, confirm the fee collected by the Overseas Partner and participant stipend with your local Overseas Partner before signing. Your signature confirms your acceptance and commitment to the terms and conditions of the agreement. ICCP participants commit to a minimum of 10 weeks work (including camp training) or to the end of camp which ever comes first to be eligible for stipend (determined by ICCP) which is paid directly to participants by the camp.

**Police Background Check:**

All applicants must submit documentation from their local police attesting that a background check has been done and that the applicant has not committed any crimes.

**Certificates, Photos and Attachments:**

If you have relevant certifications or photos that will strengthen your application go ahead and attach to the application.

**Scholarship (YMCA Strong Kids Campaign):**

At the International YMCA, we believe that global peace is attained through life-changing international programs that encourage a sense of service and foster an exchange of ideas and cultures. We also believe that these experiences should be available to all eligible applicants regardless of their financial situation.

Every year International YMCA raises funds through the Strong Kids Campaign to assist those who might not be able to participate on our programs due to financial limitations. This is done thanks to the generosity of the International staff, friends and volunteers of the YMCA, Overseas Partners, former participants and people like you who contribute to this fund.

Join us make a difference in the life of a fellow young person. No amount is too small. Please check the box in the Agreement confirming that you will contribute \$1 to the Strong Kids Campaign.

Thank you in advance for your generosity.