



**WINTER WORK AND TRAVEL 2008-2009
JOB OFFER**

Participant name:
Overseas Agency:

Company name: Hospitality & Catering Management Services
Company address: 980 N Michigan Ave Suite 1080 Chicago, Illinois 60611 USA
Contact Person: Janece Burke, MS, LPC, CADC, NCC-Executive VP
Telephone: 1-800-913-2212 **E-mail:** Janece@hospitalitymail.net

Host Site: Grouse Mountain Lodge
Address: 2 Fairway Drive Whitefish, Montana 59937

Dates of Employment: Start Date: 11/20/2008-12/20/2008 **End Date:** 3/5/2009-3/20/2009.

Student must arrive no later than December 20, 2008 to job site. Student may wait up to 7 days to begin work.

If a student arrives past December 20, they are not guaranteed a job with HCMS. We may be able to offer placement at another HCMS site, and will offer a transfer. HCMS MAY pay for one way travel to new site, but not return travel. Also note, final dates of employment may extend. Check with site supervisor once working for HCMS.

Position/ Job Title: Hotel Housekeeping
Job Requirements: Must have conversational English.
Dress Code: Students will be given shirt; they need to bring their own black pants and black covered comfortable non-slip shoes.
Starting wage: \$7.50 hour
Avg. hours per week: 32-40 **Overtime:** available but not guaranteed.
Frequency of pay: Every two weeks, distributed on Mondays.

Is employee housing available: YES
Is sub lease required?: YES Student must sign a sub lease for the duration of the W&T Program, as indicated on DS 2019 Form. Student must stay in the housing for minimum of 3 months. If student abandons sub lease they will be pursued for the rent and will lose their housing deposit. If student stays in housing longer than 3 months they will be charged rent in 2 week increments.
Housing Deposit: \$150 refundable, less a \$50 cleaning fee. Students must pay in full upon arrival. If student abandons sub lease, they will lose their housing deposit and are still responsible to pay for duration of sub lease. Participant must sign Conditions of the Work and Travel program.
Cost of Housing: \$75.00 a week, 2-3 per bedroom, 2 to 6 to share bathroom with other work and travel students. This includes a participant signed short term lease, furniture rental (bed, table, and chair) and utilities (non-excessive) no linens or kitchen utensils provided. Students must pay first month rent, \$250, in full upon arrival. Please see "Conditions of Employment" Form for housing cost specifics. Students must bring/buy their own linens/kitchen utensils.
Transportation: Housing is within walking or biking distance to work.

Policy & Requirements: ***Student must read, agree, and sign the "Conditions of the Work and Travel Program" and submit prior to arrival to their agent/sponsor or HCMS directly. Students should bring enough money to cover their housing deposit (\$150) first rent (\$250) and any extra money with them for expenses, to the United States, for expenses prior

