



**WINTER WORK AND TRAVEL 2008-2009
JOB OFFER**

Participant name:

Overseas Agency:

Sponsoring Agency:

Company name: Hospitality & Catering Management Services

Company address: 980 N Michigan Ave Suite 1080 Chicago, Illinois 60611 USA

Contact Person: Janece Burke, MS, LPC, NCC-Executive VP

Telephone: 1-800-913-2212 **E-mail:** Janece@hospitalitymail.net

Host Site: Hilton Hotel Riverside

#2 Poydras Street New Orleans, Louisiana 70140

Dates of Employment: Start Date: 11/20/2008-12/20/2008 **End Date:** 3/5/2009-3/20/2009.

Student must arrive no later than December 20, 2008 to job site. Student may wait up to 7 days to begin work.

If a student arrives past December 20, they are not guaranteed a job with HCMS. We may be able to offer placement at another HCMS site, and will offer a transfer. HCMS MAY pay for one way travel to new site, but not return travel. Also note, final dates of employment may extend. Check with site supervisor once working for HCMS.

Position/ Job Title: Housekeeping, Porters, Cashiers, Food and Beverage Positions, Cleaning, Maintenance. Position is solely determined by the Hilton Hotel upon arrival.

Starting wage: \$7.00-\$10.00 hour for non tipped (based on position), \$2.13 plus tips for tipped positions

Avg. hours per week: 32-40 **Overtime:** available but not guaranteed. Pays time and a half.

Frequency of pay: First paycheck may take up to 3 weeks depending time of arrival, every two weeks thereafter, distributed on Mondays.

Is employee housing available: YES

Is Sublease Required: YES Student must sign a minimum 3 month sub lease and is required to pay rent for duration. Any time after 3 months is paid in 2 week increments. If student abandons sub lease, they are still responsible for the rent and will lose their housing deposit.

Housing Deposit: \$150 refundable, less a \$50 cleaning fee. Students must pay in full upon arrival. Participant must sign Conditions of the Work and Travel program.

Cost of Housing: \$75.00 a week. 2-3 per bedroom, 2 to 6 to share bathroom. This includes a participant signed short term lease, furniture rental (bed, table, and chair) and utilities (non-excessive) no linens or kitchen utensils provided.

Hilton Hotel New Orleans, LA

