

**IN-PERSON INTERVIEW REPORT**  
**THIS PAGE IS FOR THE INTERVIEWER ONLY.**

A face-to-face, in-person interview is required of all J-1 trainee/intern applicants. The interview can be conducted through an in-person meeting, or by video-conference or web-camera. Interviewers must be overseas partners of the International YMCA or authorized representatives of the host company who are fluent in English. Please visit our website for a list of approved International YMCA overseas representatives. **There may be a small fee required for this service. APPLICANT--DO NOT write on this page.**

**Applicant Name:**

**Interviewer Name:**

**Title:**

**Company:**

**Instructions for Interviewer:** Ask the applicant the questions below **IN ENGLISH** and summarize answers in the space below. If the applicant cannot provide a complete answer in ENGLISH, continue the interview in their native language. At the end, provide summary and recommendation. **Inform him/her that proof of English proficiency will be required using the Proof of English Proficiency Form.**

1. Why do you want to train/intern in the U.S.?

2. Do you have any relatives or friends living in the U.S.? Please explain (who, where, relationship).

3. Where did you learn to speak English? How long have you been speaking/studying English?

**Is the applicant a native/fluent English Speaker? \_\_\_Yes \_\_\_No**

4. How did you choose the host company that you will train/intern with? What do you want to go to that company?

5. Have you ever had any international or cross-cultural experience before? Please describe.

6. What was your greatest accomplishment? How did you achieve it?

7. What was the greatest problem you have ever faced and how did you overcome this problem?

8. What are your plans after the training/internship has ended?

**INTERVIEWER SUMMARY**

**Method of Interview:** \_\_\_In-person \_\_\_Web-camera \_\_\_Video-Conference \_\_\_Other (specify):

Did the applicant complete the entire interview in English? \_\_\_Yes \_\_\_No

What level of English proficiency does she/he have?

\_\_\_Intermediate (understands simple phrases when repeated, but completed interview in English)

\_\_\_Advanced/Near Fluent (some grammatical errors, speaks at normal speed, completed interview in English)

\_\_\_Fluent/Native Speaker (Speaks comfortably in English without hesitancy)

Will this applicant be able to function on a day-to-day basis in an all English-speaking environment? \_\_\_Yes \_\_\_No

If the applicant has a medical or other emergency in the U.S., will his/her English be sufficient to communicate with emergency personnel who only speak English? \_\_\_Yes \_\_\_No

Would you recommend this applicant for training/internship in the U.S.? \_\_\_Yes \_\_\_No

**Explain:**

I certify that I am fluent in English and I have conducted this interview of the applicant as documented above. I attest that all information stated is a true and accurate record of the interview. I understand that fabricating an interview or falsification of an interview report can result in the disqualification of this application or termination of applicant's visa sponsorship.

**Interviewer Signature:**

**Date:**