YMCA OF GREATER NEW YORK
We build strong kids, strong families, strong communities
International Training & Internship Program

2011 TRAINEE/INTERN PROGRAM FEES

ALL FEES ARE DUE WITH THE APPLICATION AND MAY BE PAID BY THE HOST SITE, THE PARTICIPANT OR A THIRD PAR
FEES PAYABLE TO INTERNATIONAL YMCA
(Includes DS-2019 Form, visa sponsorship, administrative fee, express mailing, program support)

	FEES	REFUND POLICY
PROGRAM	0 – 6 Months = $ 880 7 – 12 Months = $ 980 13 - 18 Months = $ 1080 **Trainee/Intern Compensation:** Negotiable: Pay should be equivalent to a U.S. Intern/Trainee performing the same duties, but also taking their travel expenses into consideration.	**Cancellation (visa denied/withdraw from the program):** 50% Program fee is refundable if written notice of cancellation is received by the International YMCA *within 15 days of the DS-2019 program start date.* **Early departure/termination:** Program Fee is non-refundable.
INSURANCE	Sickness & Accident Insurance $75.00 per month **INSURANCE FEES ARE SUBJECT TO CHANGE AT ANY TIME.** Participants and Host Sites will be notified in writing of any changes. In the event of a fee increase, additional fees may be required to maintain coverage. Failure to maintain insurance coverage is a violation of J-1 visa regulations.	**Cancellation (visa denied/withdraw from the program):** 100% Insurance fee is refundable if written notice of cancellation is received by the International YMCA *within 15 days of the DS-2019 program start date.* **Early departure/termination**: a pro-rated Insurance Fee refund is granted if written notice is received by the International YMCA within 5 days in the event of ending the program earlier. Refund will be calculated *based on the number of months of insurance remaining* using the date written notice is received as end date.
SEVIS	*SEVIS Fee $180.00 **SEVIS Fee is due with the application.**	Non-Refundable.
NEW HOST SITE	**New Host Site Visit Fee $500	Non-Refundable.
FACE TO FACE INTERVIEW	*** Face to Face (Web-cam) Interview Fee if conducted by International YMCA $150	Non-Refundable.

OTHER SERVICES: ALL FEES ARE DUE BEFORE SERVICE IS PROVIDED

Placement Fee: The International YMCA secures the host site for the Trainee/Intern or identifies the trainee/intern for the host site. **Refund Policy:** Non-refundable once the International YMCA secures the placement of the participant. In the event the International YMCA is not able to secure a placement or recruit the participant in 3 months, a $400 refund will be issued.	**$500** Above amount is in addition to Program Fee, SEVIS Fee and Insurance Fee.
Expedited Service Fee (*Non-refundable):* 3-day review and DS form processing. Does not apply to new host sites.	**$500**
Program Extension Fee (*Non-refundable)*: Trainees up to maximum of 18 months Interns up to maximum of 12 months	**$300 program fee plus insurance at $75.00 per month.**
****Host Site Transfer (*Non-refundable):*	**$500**
Replacement DS-2019 form due to loss or errors and mailing cost (*Non-refundable)*:	**$75**
Proof of participation letter for past participants (*Non-refundable):*	**$300**

*** SEVIS** is the U.S. Government's Student & Exchange Visitor Information System (SEVIS). The SEVIS Fee is required of all J-1 Trainees/Interns and a receipt is required at the visa interview. The fee is $180, it is set by the government, and it is forwarded directly to the government.

**** NEW SITE VISIT FEE**. J-1 visa regulations require sponsors to conduct site visits to host organizations that have fewer than 25 employees or less than $3 million in annual revenue and have not previously participated in a program sponsored by YMCA.

*** **FACE TO FACE INTERVIEW.** It is required of all J-1 trainee/intern applicants. It is the choice of the applicant to decide to be interviewed either by overseas partners of the International YMCA or authorized representatives of the host company who are fluent in English. The interview must be conducted through an in-person meeting, or by video-conference or web-camera. Please visit our website for a list of approved International YMCA overseas representatives. **Please note that overseas partners will charge you a fee for this service.**

****** HOST SITE TRANSFER**. YMCA will consider host site transfer only in extreme circumstances.